

THE CORCORAN GALLERY

SEVENTEENTH STREET & NEW YORK AVENUE, N.W.

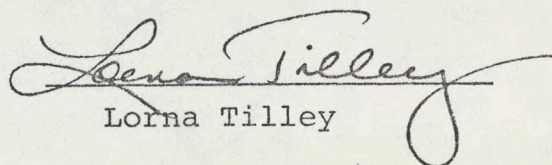
WASHINGTON, D.C. 20006

(202) 638-3211

July 3, 1980

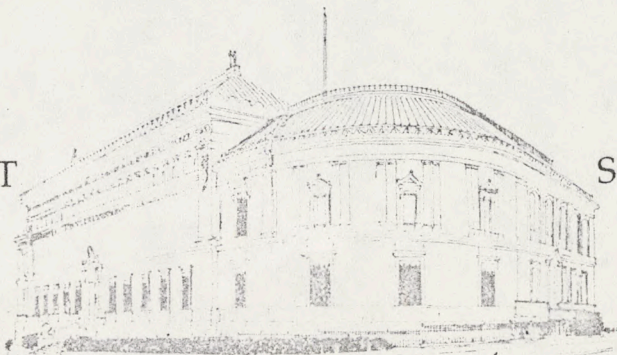
Notice to All Members of the Executive Committee:

The next meeting of the Executive Committee will take place on Monday, July 14, 1980 at 12 noon at the Corcoran Gallery of Art. Please advise Dorothy Dibner at the Gallery (638-3211, ext.22) as to whether or not you plan to attend.


Lorna Tilley

MUSEUM OF ART

Historical American Collection
Washington Regional Art
Fine Art Photography
Contemporary Art



SCHOOL OF ART

Accredited BFA Degree
and Diploma Program
in Fine Arts, Photography
and Visual Communications

MINUTES OF THE EXECUTIVE COMMITTEE

CORCORAN GALLERY OF ART

June 9, 1980

Members of the Executive Committee present were Mesdames: Alper, Denby (Pres. of Women's Committee), Salant and Vanderpool, and Messrs. Hall, Hull, Saul, Jewett, Swift, Wilkinson, and Gerstin, (Pres. of Friends). Members of the staff present were: Dr. Marzio, Chief Executive Officer, Mrs. Muccio, Director of Development, Ms. Livingston, Associate Director, Ms. Goffe, Director of Finance and Planning, Adm. Snead, Director of Building and Grounds, Dr. Nygren, Curator of Collections, and Ms. Tilley, Special Events.

The meeting was called to order by Mr. Jewett, Vice-President of the Board of Trustees.

The minutes of the meeting of May 12, 1980 were approved as submitted with the exception that the Works of Art Committee did not approve the lending of Diebenkorn's Ocean Park #83 to the "Paintings in the United States from Public Collections" exhibition to be held on Mexico City, November 15 to December 31, 1980.

Financial Report

Dr. Marzio reported on the financial statements for the Corcoran Gallery of Art, Museum and School for the nine month period ending May 31, 1980, which showed total unrestricted support and revenue received of \$2,075,042 against expenditures of \$2,125,588. Further income for the School is not expected until the summer session begins on June 9th, and later when the fall tuition begins to come in. A check from the Park Service is expected in either July or August. Ms. Goffe noted that the Federal Appropriation was not in the budget and fund raising total of \$1,000,000 is still the development goal. Mr. Swift reported that enrollment is down for the summer session from the anticipated 150 to 130; thus the projected income will be down. The children's program is fully subscribed.

Works of Art Committee

Mrs. Vanderpool asked Dr. Nygren to describe purchases which the Works of Art Committee approved with funds from the sale of the European Collection. The Executive Committee ratified the decision of the Works of Art Committee to purchase:

The Target by A. Kline 1890

Oil on canvas, 24 by 20"

Price: \$15,000. less 10% discount

Safe Money by Victor Dubreuil

Oil on Canvas, 30 by 25"

Price: \$35,000. less 10% discount

An Unidentified Estate, Probably in Fairmount Park, Philadelphia
Watercolor

6 7/8 x 9 3/4"

Price: \$1,700. plus buyer's commission 10% (auction)

Falls of Potomac
Watercolor
 4 x 5 3/4"

Price: \$775. plus buyer's commission 10% (auction)

The View From the Springhouse at ACO
Watercolor
 7 1/2 x 9 1/2"

Price: \$700. plus buyer's commission 10% (auction)

Dr. Nygren explained that, from June 6 through August 17, 1980, a History of North American Puppetry will be presented in the Atrium along with Galleries 1 & 2. This exhibition, supported by NEH and Exxon Corporation, is the opening of a show which will travel for the next two years. Organized by Puppeteers of America, the exhibition was designed by Staples and Charles. Attendance at the opening on June 6, 1980 was 504 and on June 8th a reception for 1704 was held in the Atrium prior to the gala at the Kennedy Center for the World Puppeteers. The exhibition is receiving good press coverage including radio and national television; placards will be used on Metrobuses within the District of Columbia. Family as well as adult workshops will be offered throughout the summer. Live performances by Bob Brown will be performed every hour in the Atrium during the run of the show.

Ms. Livingston described the proposed 1980/81 Exhibition Schedule which includes:

7/18/80 - 9/2	Philip Guston
9/18/80	Area Show - Works of Art on Paper
9/14	Frank Gillette (Photography Series)
9/21 - 11/2/80	Vija Celmins
10/1/80 - 11/30/80	Armand Hammer Collection-Five Centuries of Masterpieces
10/11 - 11/30	Guy Pene du Bois
1/10/81 - 2/16/81	Friends Anniversary Exhibition
1/16/81 - 3/17/81	Billy Al Benston (Modern Painters series)
3/21 - 4/15	37th Biennial
4/24 - 5/6	Adolph Gottlieb (1981 Ball)
6/13 - 7/19	Frank Wright
8/1 - 9/13	Neil Jenney
8/11	History of Color Photography
8/1	Humanist Tradition

Auditorium

Dr. Marzio explained that the seats for the auditorium were being ordered today and that the bid is under the estimate.

Mr. Silverstein is exploring the possibility of obtaining a low interest rate bridge loan to cover the auditorium renovation until the grant is received from the Hammer Foundation.

Three Institutions Proposal

Dr. Marzio reported that this Bill to provide funding from the Park Service in a regular basis under the Historic Sites Act is under consideration in Congress and the results will not

be known immediately.

Budget Process

Dr. Marzio noted that the School's budget (1980-81) has been prepared and the Museum's will follow. The Finance Committee will review the budget. Mr. Jewett asked that the budget be prepared for review by the next full Board of Trustees meeting on July 28th.

Budget Adjustments

Ms. Goffe reported that 7 employees were not enrolled in the Corcoran TIAA/CREF Retirement Plan at the proper time. Although these employees are currently enrolled, their back premiums have not been paid. Five are employees of the Museum and two of the School. Under the Corcoran Retirement Plan, each employee contributes 3% of salary, which is matched by the institution. The institutional share of the back premiums due is \$2,937.88, of which \$2,220.24 is a Museum expense and \$717.64 is a School expense. If the employees had been enrolled at the proper times, they would have contributed an equal amount to their retirement funds.

The Executive Committee decided that the Corcoran should pay the institutional share of the back premiums due for a total amount of \$2,937.88; the employees can pay their own shares if they choose to increase their participation in the retirement plan.

The Executive Committee approved the following budget adjustments:

MUSEUM

- | | |
|--------------------------|--------------|
| 1. Benefits | + \$2,220.24 |
| 2. Professional Services | + \$1,500.00 |

To accommodate Philip Guston
Exhibition Printing reduced
by \$1,500. to accommodate
this increase and photography
increase listed below.

- | | |
|--------------|--------------|
| 3. Insurance | + \$3,025.00 |
|--------------|--------------|

Budgeted at \$20,000

Actual Expenses:

Worker's Comp.	\$12,000
Special Multi-Peril	8,200
Umbrella Liability	750
Trustees & Officers Liability	2,075

Total	\$23,075
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- | | |
|----------------|--------------|
| 4. Printing | - \$1,500.00 |
| 5. Photography | + \$ 500.00 |

SCHOOL

1. Benefits +\$ 717.64
2. Professional Services +\$2,320.00
For Coopers & Lybrand
Four Year Federal Student
Financial Aid audit
3. Printing +\$2,000.00
For printing of additional
Photography Portfolios which
were prepared for the SurPrize
Party & will be used for
Photography Program promotion
in FY 81 and 82.
4. Travel and Public Relations +\$6,000.00
Dean's Search \$5,000.00
Recruiting Travel for
remainder of fiscal year 1,000.00

Search for Dean

Dr. Marzio reported that two committees have been established to help in the search for the Dean of the School of Art. One is a faculty committee composed of approximately three-fourths of the department chairheads and the second is a trustee committee chaired by Lisle Carter. A job description has been circulated and an advertisement has been placed in the New York Times as well as other media. Dr. Marzio requested that the trustees analyze the pros and cons of a tenure vs. contract system.

Mr. Saul questioned why there is so much faculty committee involvement and noted that it is difficult to deal with two committees. He suggested that the applicants be narrowed down to approximately three candidates with the final decision coming from Dr. Marzio with the Executive Committee giving approval.

Mr. Jewett indicated that he did not favor entering into a long-term contract with the future Dean, whose continued employment should be dependent upon performance.

SurPrize Party

Ms. Goffe noted that, as of May 31, 1980, the gross receipts were approximately \$92,00, with expenses running approximately \$26,000 at this point; the net would be in the \$40,000 to \$45,000 range. Mrs. Denby advised against holding the SurPrize Party on an annual basis. Mrs. Alper would like to see more trustee involvement on this fund-raising event. Mrs. Salant questioned how to encourage those who attended the event to buy memberships. Mr. Jewett asked that the Director of Membership follow up on the guest list. After considerable discussion as to the merits of this type of fund raising event, the Executive Committee asked that the staff recommend the types of events to be scheduled for the coming year.

Beaux Arts Masquerade

Dr. Marzio announced that Andy Warhol has agreed to be a judge for the costumes at this event, now planned for December 12, 1980.

Jackson School

Dr. Marzio reported that the proposal for the utilization of the Jackson School by the Corcoran School of Art are now being discussed by two different committees of the School Board of the District of Columbia. The results should be known in approximately two weeks.

Dupont Center

Mr. Hull reported that he had received a contract from an interested purchaser. The Executive Committee approved a committee composed of Messrs. Folger, Hull, Jewett, Kreeger, and Saul to pursue negotiations with this purchaser.

Air Conditioning

Adm. Snead, Director of Buildings & Grounds, announced that bids from three contractors had been obtained.

To climate control the second floor galleries:

Contractor A	\$485,000
Contractor B	485,000
Contractor C	507,000

This would utilize existing duct system in Gallery 14 and would involve the installation of additional ducts in other galleries. The total to complete both the first and second floor would be:

Contractor A	\$575,000
Contractor B	670,000

Adm. Snead also reported that one bid in the amount of \$27,900 had been obtained to repair the retaining wall on 17th Street.

Westreich Proposal

Mr. Kreeger has scheduled two meetings to review this proposal to construct an office building on New York Avenue. All trustees with construction/architecture expertise have been invited to participate in these meetings.

Committee ReportsSpecial Events

Mrs. Alper announced that Dr. Richard Sorenson will address the Washington Art Group on Monday, June 16.

Public Relations

Mr. Wilkinson noted his concern at the low number of trustees turning out for events, particularly corporate-sponsored events.

Development Committee

Mrs. Muccio briefly reported upon the trips she and Dr. Marzio will make to New York this week. The Kress Foundation, whose executive director has shown an interest in the Gallery, disperses its funds primarily to the institutions which house their collections and to the Kress Fellows; those funds which remain are apparently given to the Research Center in the East Wing.

Mrs. Muccio recommended that contacts be developed with other members of the board of that Foundation.

Mrs. Muccio will meet with Pamela Parks and Gail Amyot of Mobil to discuss the Mobil Open Evening plans for the fall and winter. Dr. Marzio and Mrs. Muccio met with Dr. Reuter at Philip Morris and with Mr. R.L.Neal of Texaco and with Mr. Kansas of Exxon. The latter two calls appear to be the most promising.

It was pointed out that Trustee giving to date is \$90,000 short of last year. Membership dues are down somewhat, and research has indicated that in financially tight times there tends to be a drop off in small contributions. Therefore, the development and membership effort will be concentrating on higher dollar memberships and gifts. Six submissions are planned for NEA for July 1 deadlines. Two planning grants will be submitted to NEH for a July 15 deadline, and a three-part proposal to the Cafritz Foundation must go in by July 1.

Education/Shop

Mrs. Salant announced that eight interns will join the Corcoran for the summer from Wellesley College, Yale University, University of Virginia, NYSU at Potsdam, Williams College, Vassar College, Brown University and Randolph-Macon.

Nominating Committee

Mr. Jewett asked that he be notified of any suggestions that the Executive Committee may have as to prospective trustees.

There being no further business, the meeting was adjourned at 2:25 P.M.

Respectfully submitted,

Lorna Tilley

Secretary

MINUTES
EXECUTIVE COMMITTEE
CORCORAN GALLERY OF ART

June 9, 1980

Members of the Executive Committee present were Mesdames: ^{Jewett}
Alper, Salant and Vancerpool and Messrs. Hall, Hull, Saul, Swift, Wilkins
Ex Officio, Madame Denby, Pres. Women's Committee and Mr. Gerstin,
Pres. Friends. *Members of the staff present were:*

The meeting was called to order at 12:30 by Mr. Jewett, Vice-President
of the Board of Trustees.

The minutes of the meeting of May 12, 1980 were approved as submitted
with the exception that the Works of Art Committee did not approve the
lending of Diebenkorn's Ocean Park #83 to the "Painting in the United
States from Public Collections" exhibition to be held in Mexico City,
November 15 to December 31, 1980.

Report of the President

please check figures *9 months (Goffe)*
Financial Report Dr. Marzio reported on the financial statement for
the Corcoran Gallery of Art, Museum and School for the quarterly period
ending May 31, 1980, which showed total unrestricted support and
revenue received of \$2,075,042 against expenditures of \$2,125,588. *Further*
Income for the School is not expected until the summer session begins *on*
June 9th, *later when* and the fall tuition begins to come in. A check from the
Park Service is expected in either July or August. Ms. Goffe noted
that the Federal Appropriation was not in the budget and fund raising
total of \$1,000,000 is still the development goal and ~~this figure has~~
~~not been reduced~~. Mr. Swift reported that enrollment is down for *ed income*
the summer session from the anticipated 150 to 130, thus the projections
will be down. The children's program is fully subscribed.
~~Mrs. Vanderpool questioned the Silverstein Fund. This is a \$1,000.00~~
~~item to research the feasibility of establishing an art rental gallery~~
~~as a means of raising funds for the School. Mrs. Silverstein will submit~~
~~a report and all trustees are invited to attend this meeting.~~

~~Report of the Associate Director~~

~~Works of Art Committee~~ Mrs. Vanderpool asked Dr. Nygren to discuss the two purchases which the Works of Art Committee approved to purchase with funds from the sale of the European Collection. The Executive Committee ratified the decision of the Works of Art Committee to purchase:

The Target by A. Kline 1890
Oil on canvas
24 x 20"

Price: \$15,000. less 10% discount

Safe Money by Victor Dubreuil
Oil on canvas
30 x 25"

Price: \$35,000. less 10% discount

~~Both works are from Kennedy Galleries, 40 West 57th Street, New York~~

~~The Works of Art Committee~~ also authorized Dr. Nygren to attend the auction at Sloan's on June 8, 1980 to purchase three watercolors:

An Unidentified Estate, Probably in Fairmount Park, Philadelphia
Watercolor
6 7/8 x 9 3/4"

Price: \$1,700. plus buyer's commission 10% (auction)


Falls of Potomac
Watercolor
4 x 5 3/4"

Price: \$775. plus buyer's commission 10% (auction)

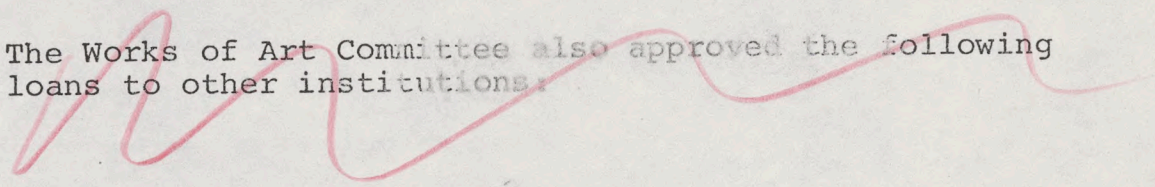
The View From the Springhouse at ACO
Watercolor
7 1/2 x 9 1/2"

Price: \$700. plus buyer's commission 10% (auction)

The three watercolors are from C.G. Sloan & Company, Inc.
715 Thirteenth Street, NW Washington, DC



The Works of Art Committee also approved the following
loans to other institutions:



The Works
loans to

Dr. Nygren explained that, from June 6 thru August 17, 1980, a history of North American Puppetry will be presented in the atrium along with Galleries 1 & 2. This exhibition, supported by NEH and Exxon Corporation, is the ~~initial~~ opening of a show which will travel for the next two years. Organized by Puppeteers of America, the exhibition was designed by Staples & Charles. ~~An opening for~~ Attendance at the ~~Opening~~ ^{on June 6, 1980} 6/6/80 was 504 and on 6/8/80 a reception for 1704 was held in the atrium prior to the gala at the Kennedy Center for the World Puppeteers. The exhibition is receiving good press coverage including radio and national television. Placards will be used on metro buses within the District of Columbia. Family as well as adult workshops will be offered throughout the summer. Live performances by Bob Brown will be performed every hour in the atrium during the run of the show.

^{described} Ms. Livingston ~~reported~~ ^{proposed 1980/81} upon the upcoming 80/81 Exhibition schedule which includes:

7/18/80 - 9/2	Philip Guston
9/18/80	Area Show - Works of Art on Paper
9/14	Frank Gillette (Photography Series)
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1/10/80 2/16/80	Friends Anniversary Exhibition
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3/21/-4/15	37th Biennial
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6/13/ - 7/19	Frank Wright
8/1/ - 9/13	Neil Jenney
8/11	History of Color Photography
8/1	Humanist Tradition

~~Report of the President~~

estimate bridge bid
B. Auditorium Dr. Marzio explained that the seats for the auditorium were being ordered today and that the estimate is under the bid. Mr. Silverstein is exploring the possibility of obtaining a low interest rate loan to cover the auditorium renovation.
until the grant is received from the Hanna Foundation

provide
C. Three Institutions Proposal Dr. Marzio reported that this bill to obtain funding from the Park Service on a regular basis under the historic sites act is undergoing a two step process and the results will not be known immediately. The first step is authorization followed by appropriation.
under consideration in Congress (1980-81)

D. Budget Process Dr. Marzio noted that the School's budget has been prepared and the Museum's will follow. The Finance Committee will review the budget and Mr. Jewett asked that the budget be prepared for a review by the next full board of trustees meeting in July 2002.

That 7
E. Budget Adjustments Ms. Goffe reported *Seven* employees were not enrolled in the Corcoran TIAA/CREF retirement Plan at the proper time. *Off work* These employees are currently enrolled; however, their back premiums have not been paid. *Five* Of the seven, 5 are employees of the museum and 2 are employees of the school. The seven employees are: Peter Marzio, Jessie Martin, Pamela Lawson, Elizabeth Punsalan and Lorna Tilley in the museum; Franklin White and Leslie Exton in the school.

no P
Under the Corcoran retirement plan, each employee contributes 3% of his/her salary, which is matched by the institution. The institutional share of the back premiums due is \$2,937.88, of which \$2,220.24 is a museum expense and \$717.64 is a school expense. If the employees had been enrolled at the proper times they would have contributed an equal amount to their retirement funds.

OPTIONS

- A. THE CORCORAN PAYS BOTH THE EMPLOYEE'S SHARE AND THE INSTITUTIONAL SHARE OF BACK PREMIUMS DUE.

Expense:	Museum	\$4,440.48
	School	<u>1,435.28</u>
	TOTAL	\$5,875.76

- B. THE CORCORAN PAYS ONLY THE INSTITUTIONAL SHARE OF THE BACK PREMIUMS DUE. THIS OPTION IS ACCEPTABLE TO TIAA/CREF.

Expense	Museum	\$2,220.24
	School	<u>717.64</u>
	TOTAL	\$2,937.88

decided that The The Executive Committee voted to approve Option B. *should* The Corcoran/ pays on the Institutional share of the back premiums due for a total amount of \$2,937.88.

The Executive Committee approved the following budget adjustments:

; the employees can pay their own shares if they choose to increase their participation in The Retirement Plan.

~~THE~~ MUSEUM

~~BUDGET ADJUSTMENTS~~

1. Benefits - ~~See attachment~~

+ 2,220.24

~~Either \$2,220.24~~
~~or 4,440.48~~

2. Professional Services

+\$1,500.00

To accomodate Philip Guston Exhibition
Printing reduced by \$1,500 to accomodate
this increase and photography increase
listed below.

3. Insurance

+\$3,025.00

~~Hungton Block Insurance~~ ^B budgeted at \$20,000
Actual Expenses:

Worker's Comp.	\$12,000
Special Multi-Peril	8,200
Umbrella Liability	750
Trustees & Officers Liability	<u>2,075</u>

Total \$23,075

4. Printing
~~See Professional Services above~~

-\$1,500.00

5. Photography
~~See Professional Services above~~

+\$ 500.00

THE SCHOOL

~~BUDGET ADJUSTMENTS~~

1. Benefits - See Attachment

+ 717.64

Either \$ 717.64
or ~~1,435.28~~

2. Professional Services

+\$2,320.00

For Coopers & Lybrand 4 year Federal
Student Financial Aid audit

3. Printing

+\$2,000.00

For printing of additional Photography
Portfolios which were prepared for the
Suprize Party and will be used for
Photography Program promotion in FY 81 and 82

4. Travel and Public Relations

+\$6,000.00

Dean's Search	\$5,000.00
Recruiting travel for remainder of fiscal year	1,000.00

F. Search for Dean

Dr. Marzio reported that two committees have been established to help in the search for the Dean of the School of Art. One is a faculty committee composed of approximately three-fourths of the department chairheads and the second is a trustee committee chaired by Lisle Carter. A job description has been circulated and an advertisement has been placed in the New York Times as well as other media. Dr. Marzio requested that a forum of trustees to hear the pros and cons of a tenure vs. contract system be held.

Mr. Saul questioned why ^{there is} so much faculty committee involvement and noted that it is difficult to deal with two committees. He suggested that the applicants be narrowed down to approximately three candidates and the Dean's position be finalized with the final decision coming from Dr. Marzio with the Executive Committee giving approval.

Mr. Jewett ^{indicated that he did not favor entering into a long-term} questioned the contract matter.....
^{contract with the future Dean, whose continued employment should be dependent upon performance.}

G. SurPrize Party Ms. Goffe noted that, as of 5/31/80 the ^{gross receipts} income ^{May 31, 1980} was approximately \$92,000, with expenses running approximately \$26,000; and that the net would be in the \$40,000 to \$45,000 range.

Mr. Jewett asked that the Executive Committee give recognition to Nancy Dutton in the form of a letter. Mrs. Denby strongly advised against holding the SurPrize Party on a regular basis, and proposed that it be held on at least a bi-annual basis. Mrs. Alper would like to see more trustee involvement in this fund-raising event. Mrs. Salant questioned how to ^{encourage them} make these people who attended the event to buy memberships. Mr. Jewett asked that the Director of Membership follow up on the guest list of those attending the party.

After considerable discussion as to the merits of this type of fund raising event, the Executive Committee asked that the staff recommend the types of events to be scheduled for the coming year in regard to fund raising for the School.

H. Beaux Arts Masquerade Dr. Marzio announced that Andy Warhol has agreed to be a judge for the costumes at this event, now being planned for Dec. 12, 1980.

The Jackson School by The Convention School of Art
I. Jackson School Dr. Marzio reported that the *proposal* plans for the utilization of this school are now being discussed by two different committees of the School Board of the District of Columbia, and the results should be known in approximately two weeks.

Center
J. Dupont School Mr. Hull *reported* announced that he has received a contract from an interested purchaser. The Executive Committee approved a committee composed of Mr. Hull, *Members* Mr. Kreeger, Mr. Folger and Mr. Saul and Mr. Jewett to pursue negotiations with this purchaser.

Put in alphabetical order
K. Air Conditioning Adm. Snead, Director of Buildings & Grounds, announced that bids from three contractors had been obtained.

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Contractor B 485,000

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L. Westrich Proposal Mr. Kreeger has scheduled two meetings to review this proposal to construct an office building on New York Avenue. All trustees with construction/architecture expertise have been invited to participate in these meetings. Mr. Jewett announced.

Committee Reports

A. Special Events

Mrs. Alper announced that Dr. Richard Sorenson will address the Washington Art Group on Monday, June 16.

B. Public Relations Mr. Wilkinson noted his concern at the low number of trustees turning out for events, particularly corporate sponsored events.

Development Committee

For Lorna Tilley

reported upon
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New York ^{this} last week. The Kress Foundation, whose executive director has
shown an interest in the Gallery, disperses its funds primarily to the
institutions which house their collections and to the Kress Fellows. Those
funds which remain (small, in their terms but sufficiently large in ours)
are apparently ^{given} being diverted to the Research Center in the East Wing.
Miss Davis assured us that she would keep us in mind and let us know when
there appeared an appropriate time to submit a proposal. Mrs. Muccio
recommended that we find contacts with other members of the Board of the Foundation. ^{be developed} ~~That~~
Mrs. Muccio met with Pamela Parks and Gail Amyot of Mobil to
discuss the Mobil Open Evening plans for the fall and winter. Dr. Marzio
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Nominating Committee Mr. Jewett asked that he be notified of any suggestions that the Executive Committee may have as to perspective trustees.

There being no further business, the meeting ^{was} adjourned at 2:25p.m.

Respectfully Submitted,

Lorna Tilley
Secretary

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June 9, 1980

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Report of the President

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Works of Art Committee Mrs. Vanderpool asked Dr. Nygren to discuss the two purchases which the Works of Art Committee approved to purchased with funds from the sale of the European Colelction. The Executive Committee ratified the decision of the Works of Art Committee to purchase:

The Target by A. Kline 1890
Oil on canvas
24 x 20"

Price: \$15,000. less 10% discount

Safe Money by Victor Dubreuil
Oil on canvas
30 x 25"

Price: \$35,000. less 10% discount

Both works are from Kennedy Galleries, 40 West 57th Street, New Yk

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An Unidentified Estate, Probably in Fairmount Park, Philadelphia
Watercolor
6 7/8 x 9 3/4"

Price: \$1,700. plus buyer's commission 10%

Falls of Potomac
Watercolor
4 x 5 3/4"

Price: \$775. plus buyer's commission 10%

The View From the Springhouse at ACO
Watercolor
7 1/2 x 9 1/2"

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The three watercolors are from C.G. Sloan & Company, Inc.
715 Thirteenth Street, NW Washington, DC

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loans to other institutions:

Dr. Nygren explained that from June 6 thru August 17, 1980 a history of North American Puppetry will be presented in the atrium along with galleries 1 & 2. This exhibition, supported by NEH and Exxon Corporation, is the initial opening of a show which will travel for the next two years. Organized by Puppeteers of America, the exhibition was designed by Staples & Charles. ~~An opening for~~ Attendance at the Opening 6/6/80 was 504 and on 6/8/80 a reception for 1704 was held in the atrium prior to the gala at the Kennedy Center for the World Puppeteers. The exhibition is receiving good press coverage including radio and national television. Placards will be used on metrobuses within the District of Columbia. Family as well as adult workshops will be offered throughout the summer. Live performances by Bob Brown will be performed every hour in the atrium during the run of the show.

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8/1/ - 9/13	Neil Jenney
8/11	History of Color Photography
8/1	Humanist Tradition

Report of the President

B. Auditorium Dr. Marzio explained that the seats for the auditorium were being ordered today and that the estimate is under the bid. Mr. Silverstein is exploring the possibility of obtaining a low interest rate loan to cover the auditorium renovation.

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E. Budget Adjustments Ms. Goffe reported Seven employees were not enrolled in the Corcoran TIAA/CREF retirement Plan at the proper time. These employees are currently enrolled; however, their back premiums have not been paid. Of the seven, 5 are employees of the museum and 2 are employees of the school. The seven employees are: Peter Marzio, Jessie Martin, Pamela Lawson, Elizabeth Punsalan and Lorna Tilley in the museum; Franklin White and Leslie Exton in the school.

Under the Corcoran retirement plan, each employee contributes 3% of his/her salary, which is matched by the institution. The institutional share of the back premiums due is \$2,937.88, of which \$2,220.24 is a museum expense and \$717.64 is a school expense. If the employees had been enrolled at the proper times they would have contributed an equal amount to their retirement funds.

OPTIONS

- A. THE CORCORAN PAYS BOTH THE EMPLOYEE'S SHARE AND THE INSTITUTIONAL SHARE OF BACK PREMIUMS DUE.

Expense:	Museum	\$4,440.48
	School	<u>1,435.28</u>
	TOTAL	\$5,875.76

- B. THE CORCORAN PAYS ONLY THE INSTITUTIONAL SHARE OF THE BACK PREMIUMS DUE.
THIS OPTION IS ACCEPTABLE TO TIAA/CREF.

Expense	Museum	\$2,220.24
	School	<u>717.64</u>
	TOTAL	\$2,937.88

The Executive Committee voted to approve Option B. The Corcoran pays on the Institutional share of the back premiums due for a total amount of \$2,937.88

The Executive Committee approved the following budget adjustments:

THE MUSEUM

BUDGET ADJUSTMENTS

1. Benefits - See attachment

+ 2220.24

Either \$2,220.24
or ~~4,440.48~~

2. Professional Services

+\$1,500.00

To accomodate Philip Guston Exhibition
Printing reduced by \$1,500 to accomodate
this increase and photography increase
listed below.

3. Insurance

+\$3,025.00

Hungton Block Insurance budgeted at \$20,000
Actual Expenses:

Worker's Comp.	\$12,000
Special Multi-Peril	8,200
Umbrella Liability	750
Trustees & Officers Liability	<u>2,075</u>

Total \$23,075

4. Printing
See Professional Services above

-\$1,500.00

5. Photography
See Professional Services above

+\$ 500.00

THE SCHOOL
BUDGET ADJUSTMENTS

1. Benefits - See Attachment

+ 717.64

Either \$ 717.64
or ~~1,435.28~~

2. Professional Services

+\$2,320.00

For Coopers & Lybrand 4 year Federal
Student Financial Aid audit

3. Printing

+\$2,000.00

For printing of additional Photography
Portfolios which were prepared for the
Suprize Party and will be used for
Photography Program promotion in FY 81 and 82

4. Travel and Public Relations

+\$6,000.00

Dean's Search	\$5,000.00
Recruiting travel for remainder of fiscal year	1,000.00

F. Search for Dean

Dr. Marzio reported that two committees have been established to help in the search for the Dean of the School of Art. One is a faculty committee composed of approximately three-fourths of the department chairheads and the second is a trustee committee chaired by Lisle Carter. A job description has been circulated and an advertisement has been placed in the New York Times as well as other media. Dr. Marzio requested that a forum of trustees to hear the pros and cons of a tenure vs. contract system be held.

Mr. Saul questioned why so much ^{faculty} committee involvement and noted that it is difficult to deal with two committees. He suggested that the applicants be narrowed down to approximately three candidates ~~and the Dean's position be left with the final decision coming~~ from Dr. Marzio with the Executive Committee giving approval.

Mr. Jewett questioned the contract matter.....

G. SurPrize Party Ms. Goffe noted that as of 5/31/80 the ^pincome was approximately \$92,000 with expenses running approximately \$26,000 and that the net would be in the \$40,000 to \$45,000 range.

Mr. Jewett asked that the Executive Committee give recognition to Nancy Dutton in the form a letter . Mrs. Denby strongly advised against holding the SurPrize Party on a regular basis and proposed that it be held on at least a bi-annual basis. Mrs. Alper would like to see more trustee involvement in this fund raising event. Mrs. Salant questioned how to make these people who attended the event buy memberships. Mr. Jewett asked that the Director of Membership follow up on the guest list of those attending the party.

After considerable discussion as to the merits of this type of fund raising event the Executive Committee asked that the staff recommend the types of events to be scheduled for the coming year in regard to fund raising for the School.

H. Beaux Arts Masquerade Dr. Marzio announced that Andy Warhol has agreed to be a judge for the costumes at this event now being planned for Dec. 12, 1980.

-4-

I. Jackson School Dr. Marzio reported that the plans for the utilization of this school are now being discussed by two different committees of the School Board of the District of Columbia and the results should be known in approximately two weeks.

J. Dupont School Mr. Hull announced that he has received a contract from an interested purchaser . The Executive Committee approved a committee composed of Mr. Hull, Mr. Kreeger, Mr. Folger and Mr. Saul and Mr. Jewett to pursue negotiations with this purchaser.

K. Air Conditioning Adm. Snead, Director of Buildings & Grounds announced that bids from three contractors had been obtained.

To climate control the second floor galleries:

Contractor A \$485,000

Contractor B 485,000

Contractor C 507,000

This would utilize existing duct system in Gallery 14 and would involve the installation of additional ducts in other galleries.

The total to complete both the first and second floor would be:

Contractor A \$575,000

Contractor B 670,000

Adm. Snead also reported that so far one bid in the amount of \$27,900 has been obtained to repair the retaining wall on 17th Street.

L. Westrich Proposal Mr. Kreeger has scheduled two meetings to review this proposal to construct an office building on New York Avenue. All trustees with construction/archetecture expertize have been invited to participate in these meetings. Mr. Jewett announced.

Committee Reports

A. Special Events

Mrs. Alper announced that Dr. Richard Sorenson will address the Washington Art Group on Monday, June 16.

B. Public Relations Mr. Wilkinson noted his concern at the low number of trustees turning out for events, particularly corporate sponsored events.

Education/Shop Mrs. Salant announced that eight interns will join the Corcoran for the summer:

Nominating Committee Mr. Jewett asked that he be notified of any suggestions that the Executive Committee may have as to perspective trustees.

There being no further business, the meeting adjourned at 2:25p.m.

Respectfully Submitted,

Lorna Tilley
Secretary

Attendance:

Mr. Jewett, VP
Alper
Healey Pres Wom Com
Salant
Vanderpool

Maryjo
Goffe
Muccio
Tilley
Snead
Maggren
Lennington

Gerstein, Pres Friends
Hall
Hall

Saul
Swift

Wickinson

Sent To Jewett
6/19/80

The President and Board of Trustees of the Corcoran Gallery of Art invite
the Friends of the Corcoran to a reception to honor

**Their Majesties
King Baudouin and Queen Fabiola
of the Belgians
and to preview the exhibition
Georges Vantongerloo**



Belgium Today

on Monday, April twenty-first at nine o'clock
Corcoran Gallery of Art

Please present this card at the door.

To ensure your admittance the enclosed reply card
must be returned to the Gallery by April 14, 1980.

MINUTES
EXECUTIVE COMMITTEE
CORCORAN GALLERY OF ART

June 9, 1980

Members of the Executive Committee present were Mesdames: Alper, Salant and Vancerpool and Messrs. Hall, Hull, ^{Jewett} Saul, Swift, Wilkins, Ex Officio, Madame Denby, Pres. Women's Committee and Mr. Gerstin, Pres. Friends.

The meeting was called to order at 12:30 by Mr. Jewett, Vice-President of the Board of Trustees.

The minutes of the meeting of May 12, 1980 were approved as submitted with the exception that the Works of Art Committee did not approve the lending of Diebenkorn's Ocean Park #83 to the "Painting in the United States from Public Collections" exhibition to be held in Mexico City, November 15. to December 31, 1980.

Report of the President

Financial Report Dr. Marzio reported on the financial statement for the Corcoran Gallery of Art, Museum and School for the quarterly period ending May 31, 1980, which showed total unrestricted support and revenue received of \$2,075,042 against expenditures of \$2,125,588. Income for the School is not expected until the summer session begins June 9th and the fall tuition begins to come in. A check from the Park Service is expected in either July or August. Ms. Goffe noted that the Federal Appropriation was not in the budget and fund raising total of \$1,000,000 is still the development goal and this figure has not been reduced. Mr. Swift reported that enrollment is down for the summer session from the anticipated 150 to 130 thus the projections will be down. The children's program is fully subscribed. Mrs. Vanderpool questioned the Silverstein Fund. This is a \$1,000.00 item to research the feasibility of establishing an art rental gallery as a means of raising funds for the School. Mrs. Silverstein will submit a report and all trustees are invited to attend this meeting.

Education/Shop Mrs. Salant announced that eight interns will join the Corcoran for the summer: from Wellesley College, Yale University, University of Virginia, NYSU at Potsdam, Williams College, Vassar College, Brown University and Randolph-Macon.

Nominating Committee Mr. Jewett asked that he be notified of any suggestions that the Executive Committee may have as to perspective trustees.

There being no further business, the meeting adjourned at 2:25p.m.

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Lorna Tilley
Secretary

Development Committee

For Lorua Tilley

Mrs. Muccio briefly ^{reported upon} reviewed the trips ~~made by~~ Dr. Marzio and herself ^{will make to} New York ^{this} ~~last~~ week. The Kress Foundation whose executive director has shown an interest in the Gallery disperses its funds primarily to the institutions which house their collections and to the Kress Fellows. Those funds which remain (small, in their terms but sufficiently large in ours) are apparently being diverted to the Research Center in the East Wing. Miss Davis assured us that she would keep us in mind and let us know when there appeared an appropriate time to submit a proposal. Mrs. Muccio recommended that we find contacts with other members of the Board of the Foundation. ^{It} Mrs. Muccio ^{will} met with Pamela Parks and Gail Amyot of Mobil to discuss the Mobil Open Evening plans for the fall and winter. Dr. Marzio and Mrs. Muccio met with Dr. Reuter at Philip Morris and with Mr. R.L. Neal of Texaco and with Mr. Kansas of Exxon. The latter two calls appear to be the most promising. It was pointed out that trustee giving to date is \$90,000 short of what the trustees contributed last year. Membership dues are down somewhat, and research has indicated that in financially tight times there tends to be a drop off in small contributions. Therefore, the development and membership effort will be concentrating on higher dollar memberships and gifts. Six submissions are planned for NEA for July 1 deadlines. Two planning grants will be submitted to NEH for a July 15 deadline, and a three-part proposal to the Cafritz Foundation must go in by July 1.

Gary -

Letter to
Nancy Norton

The President and Board of Trustees of the Corcoran Gallery of Art invite
the Friends of the Corcoran to a reception to honor

**Their Majesties
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THE CORCORAN GALLERY OF ART

MEMO TO: ALL STAFF
FROM : BARBARA MOORE
DATE : MAY 30, 1980
RE : TENTATIVE INTERN ASSIGNMENTS

Interns for the summer of 1980 have been selected and confirmed. Below is a list of interns, their universities/colleges, and their tentative departmental assignments. The interns will arrive on Monday, June 16, to begin their orientation to the Corcoran. Later in the week they will be given their final departmental assignment. In the interim, if you would like to review an intern's file, please pick it up from the Education Department.

Emily Graves, Wellesley College	Curatorial with Linda Simmons
Elizabeth Huntley, Yale University	Administration with Cathy Card
Celia Johnson, U. of Virginia	Registrar
Kathy Levine, NYSU at Potsdam	Photography with Frances Fralin
Missi Pelham, Williams College	Public Relations
Kathy Reade, Vassar College	Education
Lisa Weber, Brown University	Membership/Development
Nani Yale, Randolph-Macon	Prints & Drawings

MINUTES
EXECUTIVE COMMITTEE
CORCORAN GALLERY OF ART

June 9, 1980

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Alper, Salant and Vancerpool and Messrs. Hall, Hull, Saul, Swift, Wilkinson,
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The Works of Art Committee also approved the following
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THE
CORCORAN
GALLERY
OF ART

accepted
COMMITTEE ON WORKS OF ART MEETING

June 4, 1980

PROPOSED GIFTS:

Offered by Gloria Bookman through Clifford Ross:

Clifford Ross: Big John's Special, 1977, acrylic on canvas, 93 x 86"

~~Offered by Robert S. Fastov:~~

~~August H.O. Rolfe: Spring Landscape, c. 1925, oil on board, 15 3/4" x 17 3/4"~~

~~A Stand of Birches, c. 1930, watercolor on paper, 14 1/4" x 15 1/4"~~

Offered by the artists:

William Dutterer: Untitled, 1977, graphite on paper, 12 x 9"

Nathan Farb: The Worker, 1977, b/w photograph, 20 x 16"

Janica Yoder: Untitled (Torso with Eggplant), 1977, b/w photograph,
14 1/2 x 18"

*** Rosalind Solomon: Guatemala, 1979, black and white photograph, 15 x 15"
and from the exhibition in gallery 3, the following b/w
photographs with image dimensions of approximately 15 1/4 x 15 1/4"

*** White House Gate, 1978

*** Rosalynn Carter, Air Force 11, 1978

Jimmy Carter, Chattanooga, Tennessee, 1975

*** Chief Justice Warren Burger, Washington, D.C., 1979

*** Congressman Jack Brooks, Washington, D.C., 1979

*** Corcoran Masquerade Ball, Washington, D.C., 1979 (cat no. 34)

William Eggleston, Memphis, Tennessee, 1977

*** Max Cleland, Armed Forces Day Parade, Chattanooga, Tennessee, 1979

*** White Tree, Bloomingdale's, Tysons Corner, Virginia, 1978

*** ERA March, Washington, D.C., 1978

Frank Moore's Office, The White House, 1977

THE CORCORAN GALLERY OF ART

PROPOSED PURCHASES:

- go back with
back
\$40
can get to \$50,000*
- | | |
|---|----------------------------|
| A. Kline: <u>The Target</u> , 1895, oil on canvas, 24 x 20" | \$15,000. |
| Victor Dubreuil: <u>Safe Money</u> , oil on canvas, 30 x 25" | \$35,000. |
| *** Maren Henle: <u>Untitled</u> , 1980, graphite on paper, 16 1/2 x 14 1/4" | \$225. |
| Janica Yoder: <u>Black Hands with Doll</u> , 1977, b/w photograph | MV \$350.
to CGA \$175. |
| *** Claudia Smigrod: <u>Tree Branches</u> , 1979, carbro photograph, 15 x 22" | MV \$295.
to CGA \$225. |
| Stephen Brigidi: <u>Tarquinia</u> , 1975, b/w photograph, 9 x 9" | \$150. |
| *** Jerry Burchard: <u>Flower Dragon</u> , 1979, color photograph, 14 x 20" | \$385. |

*** indicates transfer of copyright needed for final approval

all approved

LOANS REQUESTED BY OTHER INSTITUTIONS

6/3/80

The Chrysler Museum

American Figure Painting Since 1950
October 16 - November 30, 1980

Avery: Girl on a High Chair
Bishop: Girl Standing

Walker Art Center

Kay Kurt
October 20, 1980 - July 11, 1981

Kurt: Licorice

American Federation of Arts

Mary Cassatt
June - August, 1981

Cassatt: Woman with a Dog

Art Gallery
University of Notre Dame

Rev. Anthony J. Lauck Retrospective
October - December, 1980

Lauck: Judas

Grey Art Gallery
New York University

Walter Gay Retrospective
September 9 - October 18, 1980

Gay: Salon in the Musee Jacquemart-Andre

CGA, Joslyn Art Museum,
Northwestern University

Guy Pene du Bois and the Art of his Time
CGA: October 10 - November 30, 1980
Joslyn: January 9 - March 1, 1981
Northwestern U: March 20 - May 10, 1981

du Bois: Terrace, Paris Cafe
du Bois: Vanity Fair
du Bois: Courtroom
Chase: An English Cod
Myers: Life on the East Side
Glackens: Luxembourg Gardens
Betts: Yvonne
Henri: Seated Nude
Lawson: Boathouse, Winter, Harlem River
Soyer: Waiting Room
Kent: Landscape
Hopper: Ground Swell
Daumier: The Print Stall
Forain: Court Scene, Interior

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~~or 4,440.48~~

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Total \$23,075

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See Professional Services above

-\$1,500.00

5. Photography
See Professional Services above

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BUDGET ADJUSTMENTS

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+\$2,320.00

For Coopers & Lybrand 4 year Federal
Student Financial Aid audit

3. Printing

+\$2,000.00

For printing of additional Photography
Portfolios which were prepared for the
Suprize Party and will be used for
Photography Program promotion in FY 81 and 82

4. Travel and Public Relations

+\$6,000.00

Dean's Search	\$5,000.00
Recruiting travel for remainder of fiscal year	1,000.00

F. Search for Dean

Dr. Marzio reported that two committees have been established to help in the search for the Dean of the School of Art. One is a faculty committee composed of approximately three-fourths of the department chairheads and the second is a trustee committee chaired by Lisle Carter. A job description has been circulated and an advertisement has been placed in the New York Times as well as other media. Dr. Marzio requested that a forum of trustees to hear the pros and cons of a tenure vs. contract system be held.

Mr. Saul questioned why so much ^{faculty} committee involvement and noted that it is difficult to deal with two committees. He suggested that the applicants be narrowed down to approximately three candidates ~~and the Dean's position be filled~~ with the final decision coming from Dr. Marzio with the Executive Committee giving approval.

Mr. Jewett questioned the contract matter.....

G. SurPrize Party Ms. Goffe noted that as of 5/31/80 the ^{prob-}income was approximately \$92,000 with expenses running approximately \$26,000 and that the net would be in the \$40,000 to \$45,000 range.

Mr. Jewett asked that the Executive Committee give recognition to Nancy Dutton in the form a letter . Mrs. Denby strongly advised against holding the SurPrize Party on a regular basis and proposed that it be held on at least a bi-annual basis. Mrs. Alper would like to see more trustee involvement in this fund raising event. Mrs. Salant questioned how to make these people who attended the event buy memberships. Mr. Jewett asked that the Director of Membership follow up on the guest list of those attending the party. After considerable discussion as to the merits of this type of fund raising event the Executive Committee asked that the staff recommend the types of events to be scheduled for the coming year in regard to fund raising for the School.

H. Beaux Arts Masquerade Dr. Marzio announced that Andy Warhol has agreed to be a judge for the costumes at this event now being planned for Dec. 12, 1980.

-4-

I. Jackson School Dr. Marzio reported that the plans for the utilization of this school are now being discussed by two different committees of the School Board of the District of Columbia and the results should be known in approximately two weeks.

J. Dupont School Mr. Hull announced that he has received a contract from an interested purchaser. The Executive Committee approved a committee composed of Mr. Hull, Mr. Kreeger, Mr. Folger and Mr. Saul and Mr. Jewett to pursue negotiations with this purchaser.

K. Air Conditioning Adm. Snead, Director of Buildings & Grounds announced that bids from three contractors had been obtained.

To climate control the second floor galleries:

Contractor A \$485,000

Contractor B 485,000

Contractor C 507,000

This would utilize existing duct system in Gallery 14 and would involve the installation of additional ducts in other galleries.

The total to complete both the first and second floor would be:

Contractor A \$575,000

Contractor B 670,000

Adm. Snead also reported that so far one bid in the amount of \$27,900 has been obtained to repair the retaining wall on 17th Street.

L. Westrich Proposal Mr. Kreeger has scheduled two meetings to review this proposal to construct an office building on New York Avenue. All trustees with construction/architecture expertise have been invited to participate in these meetings. Mr. Jewett announced.

Committee Reports

A. Special Events

Mrs. Alper announced that Dr. Richard Sorenson will address the Washington Art Group on Monday, June 16.

B. Public Relations Mr. Wilkinson noted his concern at the low number of trustees turning out for events, particularly corporate sponsored events.

Education/Shop Mrs. Salant announced that eight interns will join the Corcoran for the summer:

Nominating Committee Mr. Jewett asked that he be notified of any suggestions that the Executive Committee may have as to perspective trustees.

There being no further business, the meeting adjourned at 2:25p.m.

Respectfully Submitted,

Lorna Tilley
Secretary

EXHIBITION SCHEDULE 1980-1981

Washington Area Show - Works on Paper

- 9/18 - 9/2 Philip Guston ✓
- 9/29 - 9/14 Contemporary Figure Drawing
(Photo Series) ✓
- 9/14 - 10 Frank Gillette
The Common Touch: Prints and Drawings of Working Class Americans
Area Show - Works on Paper (1910-1940)
- 9/15 - Vija Celmins ✓ ✓
- 9/21 - 11/2 Armand Hammer Collection ✓ ✓
- 10/1 - 11/30 Guy Pene du Bois ✓ ✓
- 11 Permanent Collection - Artist as Illustrator
- 11 - 12 Jerome Liebling (photo series)
- 12/5 - 1/4 New Acquisition Photography
- 1/10 - 2/16 Friends Anniversary Show ✓ ✓
- 1 Will Bruner, John Ryan (Washington Artists Series) *ok wsl*
- 1/10 - 3/17 Billy Al Bengston (Modern Painters series) ✓ ✓
- 2/4 - 3 P. H. Polk (Photo series) —
- 3/21 - 4/5 37th Biennial ✓ ✓
- 3 Permanent Collection - Wood Engraving
- 4/4 - 5/17 Cartier Bresson
Prints by Amer. Impressionists - Perm. Co.
Photography Series — ?
- 4/24 - 5/6 Adolph Gottlieb ✓ ✓
- 5/23 - 6 Frederick Sommer
- 6 Photography Series ?
- 6 - 7/5 Red Cross
- 6/13 - 7/19 Frank Wright ✓ ✓
Perm. Col Works in Progress: Preliminary Sketches for Paintings
Charles Peale Polk
- 8/1 - 9/13 Neil Jenney ✓ ✓
- 9 Photography Series —
- 8 - 11 History of Color Photography ✓ ✓
- 8 - 11 Humanist Tradition ✓
- 9 - Perm. Col. Sargent
- 11/6 - 1/3 10 Women Photographers
- 11 - 12 Palmer/Hill Modern pgs

MEMORANDUM

TO: LORNA TILLEY

FROM: ELIZABETH PUNSALAN *elp*

DATE: JUNE 9, 1980

SUBJECT: INFORMATION ON NEW ACQUISITIONS

Here is the information you requested for the Works of Art Committee meeting minutes.

The Target by A. Kline 1890
Oil on canvas
24 x 20"

Price: \$15,000. less 10% discount

Safe Money by Victor Dubreuil
Oil on canvas
30 x 25"

Price: \$35,000. less 10% discount

Both works are from Kennedy Galleries, 40 West 57th Street, New York. Also, on June 8, 1980 Ed purchased at auction three watercolors by William R. Birch. They are the following:

An Unidentified Estate, Probably in Fairmount Park, Philidelphia
Watercolor
6 7/8 x 9 3/4"

Price: \$1,700. plus buyer's commission

Falls of Potomac
Watercolor
4 x 5 3/4"

Price: \$775. plus buyer's commission

(con't)

The View From the Springhouse at ACO
Watercolor
7 1/2 x 9 1/2"

Price: \$700. plus buyer's commission

The three watercolors are from C. G. Sloan & Company, Inc.
715 Thirteenth Street, N.W., Washington, D.C.

ecp

AGENDA
EXECUTIVE COMMITTEE
CORCORAN BOARD OF TRUSTEES
June 9, 1980

I. Approval of Minutes

II. Report of the President

- A. Financial Report: Dr. Marzio
- B. Auditorium: Mr. Kreeger
- C. Three Institutions Proposal
- D. 80-81 Budget Process
- E. Budget Adjustments: Ms. Goffe
- F. Dean Search
- G. SurPrize Party Results
- H. 3rd Annual Beaux Arts Masquerade Preparation
- I. Jackson School
- J. Summer Enrollment

III. Committee Reports

- A. Development Committee: Mr. FitzGerald
- B. Friends of the Corcoran: Mr. Gerstin
- C. Women's Committee: Mrs. Denby
- D. Buildings and Grounds: Mr. Hull
- E. Special Events: Mrs. Alper
- F. Public Relations: Mr. Wilkinson
- G. Art School: Mr. Swift
- H. Education/Shop: Mrs. Salant
- I. Investment and Finance: Mr. Folger
- J. Nominating Committee: Mr. Jewett

IV. Report of the Associate Director

- A. Works of Art Committee: Mrs. Vanderpool
- B. Recent Acquisitions: Dr. Nygren
- C. Puppet Exhibition: Dr. Nygren
- D. 80-81 Exhibition Listings: Ms. Livingston

Corcoran Gallery and School of Art

Submissions since May 23, 1980

H.J. Heinz II Charitable and Family Trust
(Unrestricted support - Gallery)

Firestone Foundation (Unrestricted support - School)	20,000
---	--------

Awards since May 23, 1980

Riggs National Bank (Unrestricted support - Gallery)	5,000
---	-------

Kiplinger Foundation (Unrestricted support - School)	3,000
---	-------

jc
6/9/80

Corcoran Gallery of Art
Development Report

as of May 31, 1980

Source	May, 1980		Cumulative		Cumulative Amt. to Oper. Budget	Goal to the Oper. Budget FY 1980	Actual FY 1979
	Donor	Current Month Amount	Donor	Amount			
<u>TRUSTEES</u>							
Unrestricted	1	125	25	67,414	67,414	\$225,000	\$174,763
Restricted			5	3,636			
<u>OTHER INDIVIDUALS</u>							
Unrestricted	2	125	133	29,867	29,867	43,000	40,276
Restricted	1	400	6	4,870	400		
<u>WOMEN'S COMMITTEE</u>							
Unrestricted						55,000	42,985
Restricted			1	69,000	69,000		
<u>BEQUESTS</u>							
Unrestricted			1	2,750	2,750	109,538 ¹	1,000
Restricted			3	161,918			
<u>OTHER</u>							
Unrestricted			2	4,750	4,750	10,000	9,366
Restricted			2	27,000	9,000		
<u>CORPORATIONS</u>							
Unrestricted	1	5,000	19	35,455	35,455	190,000	120,884
Restricted	1	7,500	6	170,060 ¹	82,500		
Facility Use	2	8,000	33	73,264	73,264		55,263
<u>FOUNDATIONS</u>							
Unrestricted			13	174,419	174,419	220,000	406,650
Restricted			7	85,934	71,933		
<u>GOVERNMENT</u>							
Unrestricted			1	25,000	25,000	160,630	167,276
Restricted			16	145,080	68,932		
<hr/>							
<u>Sub Total</u>	8	21,150	273	1,080,417	714,684	\$1,013,168	\$1,018,463
<hr/>							
<u>Membership</u>		7,170		84,560	84,560	110,000	105,886
<hr/>							
<u>Total:</u>		28,320		1,164,977	799,244	\$1,123,168	\$1,124,349

¹ Includes \$60,000 Mobil grant applicable to FY80 and FY81. \$10,000 salary support projected for FY80 operating budget.

Corcoran School of Art
Development Report

as of May 31, 1980

Source	May, 1980		Cumulative		Cumulative Amt. to Oper. Budget	Goal to Oper. Budget FY 1980	Actual FY 1979
	Donor	Amount	Donor	Amount			
TRUSTEES							
Unrestricted			2	5,100	5,100		3,500
Restricted			1	4,000			
Other Individuals							
Unrestricted	2	75	8	3,300	3,300		522
Restricted	3	575	18	11,046	525		5,398
Women's Committee							
Unrestricted							6,000 ¹
Restricted			1	10,000	10,000		
Bequests							
Unrestricted							1,000
Restricted							
OTHER							
Unrestricted							3,000
Beaux Arts			1	22,278 ²	22,278		7,000
Surprize Party							
CORPORATIONS							
Unrestricted			1	5,000	5,000		450
Restricted			4	4,463	4,463		
FOUNDATIONS							
Unrestricted	1	3,000	5	115,500	115,500		
Restricted			2	8,164	8,164		6,000
GOVERNMENT							
Unrestricted							
Restricted							
TOTAL:	6	3,650	43	188,851	174,330	\$162,000	\$32,870

¹ Total Gift was \$10,000 but \$4,000 was carried as operating income on the Budget.
² Beaux-Arts Masquerade Ball net income through May 31, 1980.

Corcoran Gallery of Art

Membership Report

FY 1980

	<u>Current Mo.</u> <u>May 1980</u>	<u>Current</u> <u>Year to Date</u>	<u>May 1979</u>	<u>Year to Date</u> <u>FY 1979</u>
# Memberships Received	104	1,997	170	1,876
# New	28	843	37	498
# Renewed	76	1,154	133	1,353
\$ Amount Received	\$ 7,170	\$ 84,560	\$ 9,830	\$ 85,351
<u>Total Membership:</u>		2,706		2,251

Membership Breakdown by Category

<u>Category</u>	<u>Number</u>	<u>\$ Amount</u>
Student	185	\$ 2,775
Single	774	\$ 19,350
Family	460	\$ 16,100
Young Friend	103	\$ 3,735
Friend	438	\$ 26,050
Sponsoring	16	\$ 3,300
Contributing	7	\$ 3,200
Corporate	14	\$ 10,050
Complimentary	()	-----
TOTAL	1,997	\$ 84,560

Amount in Friend's account: \$21,645

Total number of Friends todate: 839

Statement of Changes in Restricted Fund Balances
for the nine month period ending May 31, 1980

Museum Restricted Funds which are independent of the Museum Operating Budget in FY 80:

	<u>Beginning Fund Balance</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Balance</u>
September Party		24,080	24,104	(24)
Purveyor Purchase		4,000	4,000	-0-
Senegalese Exhibition		49,000	42,438	6,562
Restoration of the Constable		2,100	2,060	40
Restoration of Cropsey	400	- -	185	215
Daumier Humidity Control Project		8,154	7,672	482
Hammer Auditorium Fund	20,285	25,000	13,848	31,437
I.F. Berkowitz Memorial Fund		20	- -	20
Exterior Improvement		2,300	- -	2,300
Audio Visual Fund		1,036	812	224
Brush Purchase		1,500	1,500	-0-
Services in the Field (NEA)		15,090	15,090	-0-
Conservation of 14 Paintings (NEA)		11,040	11,040	-0-
Purchase Works of Art (NEA)		20,000		
Friends		18,000	42,300	(4,300)
Purchase American Drawings		2,458	- -	2,458
Frank Wright Exhibition		10,000	1,000	9,000
Building Fund	16,308	4,148	4,672	15,784
Drawings, W.C., Pastels Catalog (NEA)		- -	514	(514)
Women's Committee & Polaroid Acquisition	2,476	- -	- -	2,476
Silverstein Fund		1,000	1,000	-0-

Statement of Changes in Restricted Fund Balances
for the nine month period ending May 31, 1980 - - - Page 2

	<u>Beginning Fund Balance</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Balance</u>
Hammer Masterpieces Exhibition		- -	7,322	(7,322)
Utilization of Collection (NEA)		- -	899	(899)
Deaccession Fund	674,824	- -	83,450	591,374
Redskins Foundation - Architecture is Elementary	1,616	- -	1,600	16

Museum Restricted Funds which are related to the Museum Operating Budget in FY 80:

Museum Restricted Funds which are related to the Museum Operating Budget in FY 80:				Support to Operating Budget Received thru 5/80	
Archives (NHPRC)		32,422	2,430	29,992	11,340
Marshall Foundation - Discover America		7,500	77	7,423	7,500
Mobil Corporation - Open Evening		60,000	976	59,024	10,000
Washington Curator Fund	3,785	9,000	- -	12,785	12,785
N. H. Library Foundation Fund	3,910	- -	- -	3,910	3,910
Vantongerloo Exhibition:					
Belgium Today		5,740	- -	5,740	} 79,870
Philip Brown Memorial Fund		100		100	
Atlantic Richfield Foundation		50,000		50,000	
National Endowment for the Arts		24,030		24,030	
Biddle Exhibition (NEA)		9,140	- -	9,140	9,140
Biddle & Fig. Drwg. Catalog (NEA)		3,362	- -	3,362	3,362
Photography Series Exhibitions:					
Polaroid		15,000	- -	15,000	15,000
NEA		3,918	- -	3,918	3,918

Statement of Changes in Restricted Fund Balances
for the nine month period ending May 31, 1980 - - - Page 3

	<u>Beginning Fund Balance</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Balance</u>	<u>Support to Operating Budget Received thru 5/80</u>
Modern Painters Series:					
NEA		3,361	- -	3,361	3,361
SCM		7,500	- -	7,500	7,500
Images of the '70s (NEA)		10,000	- -	10,000	10,000
Du Bois Exhibition (NEA)		3,781	- -	3,781	3,781
Cafritz Foundation (School fund raising effort)		23,836	- -	23,836	23,836
					<hr/>
					204,303

Statement of Changes in Restricted Fund Balances

for the nine month period ending May 31, 1980

School Restricted Funds which are independent of the School Operating Budget in FY 80:

	<u>Beginning Fund Balance</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Balance</u>
Kiln Gift		6,000	6,000	-0-
Martha Von Hirsh Fund	5,083		1,095	3,988
Murtagh Scholarship Fund		309	- -	309
Ford Foundation Resources	20,000	- -	- -	20,000
Ryan Scholarship Fund		500	- -	500
S.F. Gichner Art Scholarship Fund		511	- -	511
Town Club Scholarship		262	- -	262
Arts Club of Washington, D.C.		200	- -	200
Mary Cassatt Award Fund	9,136	- -	50	9,086
Vera Lester Memorial Fund	875	- -	25	850
Jeremy Leute Memorial Fund	1,179	- -	200	979
Ethel L. Bernstein Memorial Fund	592	- -	1,053	(461)
Bernard Williams Memorial Fund	685	- -	25	660
John Noland Ronshein Award		25	25	-0-
Harry and Rose Zion Scholarship Fund		150	- -	150
From Consolidated Restricted Funds:				
Bryce Gorman Art History Prize Fund			100	
J. P. Prescott Memorial Award			25	
K. Stubbs Memorial Award			125	
M. L. Thom Award			50	
Alma Thomas Memorial Award			25	
Visual Communications Award			25	
E. Weisz Memorial Award			25	

Statement of Changes in Restricted Fund Balances

for the nine month period ending May 31, 1980 - - - Page 2

School Restricted Fund balances which are related to the School Operating Budget in FY 80:

	<u>Beginning Fund Balance</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Balance</u>	<u>Support to Operating Budget Received thru 5/80</u>
Geico Gift		4,000	- -	4,000	3,500
Ford Foundation Scholarships	38,500	- -	- -	38,500	12,500
Ford Foundation Enrichment	48,840	- -	- -	48,840	16,840
Cafritz Foundation Fund raising effort		6,164	- -	6,164	6,164
					<hr/>
					39,004

6/80
CORCORAN GALLERY OF ART

Board of Trustees Fiscal 1979-80

Mr. David Lloyd Kreeger - President - Life Trustee
Mr. Freeborn G. Jewett, Jr. - 1st Vice President- Life Trustee
Mr. John H. Hall, Jr. - 2nd Vice President - Life Trustee
Mr. Lee M. Folger - Treasurer - Life Trustee
Mr. Niles W. Bond - Secretary

Mrs. Albert Abramson
Mrs. Melvin Alper
Mrs. Philip Amram
Mrs. Marion Barry
Mrs. Bernhard G. Bechhoefer
Mrs. Louisa Biddle
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Mr. John D. Firestone
The Honorable William H.G. FitzGerald
Mr. Carl M. Freeman
Mrs. Murray J. Gart
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Mrs. John A. Logan
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The Honorable J. William Middendorf, II
Mrs. John U. Nef
Mrs. John Nolan - ex officio
Mr. Mandell J. Ourisman
Mr. Maxwell Oxman
Mrs. Donald Petrie
Mr. Michael M. Rea
Mrs. Walter Salant
Mrs. Stanley J. Sarnoff
Mr. B. Francis Saul, II - Life Trustee

6/80
Board of Trustees (cont.)

Mr. Raymond L. Scherer
Mr. Frederic W. Schwartz, Jr.
Mr. Leonard L. Silverstein
Mr. Adolph Slaughter
Mrs. John Lewis Smith, Jr.
Mr. Carleton B. Swift, Jr.
Mrs. Wynant D. Vanderpool, Jr.
Mr. Robert L. Walsh, Jr.
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Mrs. John W. Warner
Mr. J. Burke Wilkinson
Mr. Curtin Winsor, Jr.
The Honorable Stanley Woodward
Mrs. Sidney R. Yates
Mrs. David N. Yerkes

TRUSTEES EMERITI

Mr. Frederick M. Bradley
Mr. Gordon Gray
Mr. Corcoran Thom, Jr.

ATTENDANCE/CONTRIBUTIONS BOX REPORT

	ATTENDANCE		Contributions
	<u>Daily Visitors</u>	<u>Total</u>	<u>Box Total</u>
September 1978 through May 1979	52,641	96,684	\$ 3,105.47
September 1979 through May 1980	148,803	209,756	7,830.02

ATTENDANCE REPORT FISCAL YEAR 1979-1980

MONTH	DAILY VISITORS	TOURS	PREVIEWS	EVENTS GALLERY & CORPORATE		TOTAL	CONTRIBUTIONS BOX
Sept. '78	3,898	110	1,500	205	1,713	7,426	\$ 348.84 *
Sept. '79	9,470	264	800	960	2,300	13,794	\$ 484.00
Oct. '78	5,581	835	1,036	1,604	1,140	10,196	\$ 356.84 *
Oct. '79	14,022	713	1,275	838	800	17,648	\$1,260.00
Nov. '78	5,043	1,402	---	832	3,225	10,502	\$ 249.76 *
Nov. '79	16,853	**	810	2,526	3,615	25,777	\$1,045.59
Dec. '78	3,205	550	1,530	3,972	175	9,432	\$ 265.20 *
Dec. '79	13,284	**	773	1,228	1,135	17,786	\$ 536.29
Jan. '79	1,569	1,954	---	1,285	1,300	8,467	\$ 85.36 *
Jan. '80	18,617+	**	2,138	162	3,578	25,949	\$1,086.46
Feb. '79	4,390	394	2,500	642	---	7,926	\$ 107.80 *
Feb. '80	19,830+	**	1,324	100	300	23,442	699.62

* Contributions Box total for Sept. 78-Apr. 79 computed by multiplying weekly average by 4.

** See attached sheets for Education Department Statistics.

+ Attendance Records from the E Street Entrance added to Daily Visitors total.

ATTENDANCE REPORT FISCAL YEAR 1979-1980
PAGE TWO

MONTH	DAILY VISITORS	TOURS	PREVIEWS	EVENTS GALLERY & CORPORATE		TOTAL	CONTRIBUTIONS BOX
Mar. '79	10,632	1,600	---	1,039	164	13,435	\$ 682.92 *
Mar. '80	24,163 +	**	---	423	1,448	28,265	\$ 971.93
Apr. '79	8,323	1,112	1,000	2,594	2,067	15,096	\$ 442.52 *
Apr. '80	24,451 +	**	2,812	2,128	1,081	32,467	\$ 879.03
May '79	9,785	1,405	---	1,360	1,654	14,204	\$ 476.23
May '80	18,192	**	257	3,034	1,589	24,628	\$ 867.10
June '79	8,328	---	790	310	2,305	11,733	\$ 593.47
June '80	5,462		501	1,704	152		
As of 6/8							
July '79	6,477	82	800	---	---	8,159	\$ 588.05
July '80							
Aug. '79	10,336	32	---	---	---	10,368	\$ 676.02
Aug. '80							

* Contributions Box total for Sept. 78 - Apr. 79 computed by multiplying weekly average for 4.

** See attached sheet for Education Department Statistics.

+ Attendance Records from the E Street Entrance added to Daily Visitors total.

THE
CORCORAN
GALLERY
OF ART

EDUCATION DEPARTMENT STATISTICS

May 1980

<u>CATEGORY</u>	<u>PARTICIPANTS</u>
Guided Tours	1556
Self-guided Tours	10
Classroom Presentations	148
Gallery Talks	162
Introductory Tours	93
TOTAL	<hr/> 1969
D.C. AREA DOCENT OPENHOUSE May 21, 1980	180
CANCELLATIONS	414

The Corcoran Gallery of Art

Museum and School

Statement of Income and Expenses

for the nine month period ending May 31, 1980

Attached are the financial statements for the Corcoran Gallery of Art, Museum and School, for the nine month period ending May 31, 1980. An overview of the Corcoran's financial activity through May 31 is presented below.

	MUSEUM	SCHOOL	TOTAL
Support and Revenue	975,653	1,099,389	2,075,042
Expenses and Deductions	<u>1,157,373</u>	<u>968,215</u>	<u>2,125,588</u>
TOTALS	(181,720)	131,174	(50,546)
Transfer among funds- Women's Committee	69,000	10,000	79,000
Current Restricted Support to FY80 Operating Budget received through May 31, 1980	204,303	3,9004	243,307
Fund Balance	91,583	180,178	271,761

Accrued Expenses

through May 31, 1980

Based upon:

1. Purchase orders received by Finance Office through May 31, 1980 awaiting invoices and processing.
2. Payroll expenses for period from May 26 through May 31, 1980 plus taxes and benefits.

	MUSEUM	SCHOOL	TOTAL
Departmental Purchase Orders	13,665	21,850	36,515
Payroll Expenses	<u>15,600</u>	<u>11,695</u>	<u>27,295</u>
TOTALS	29,265	33,545	63,810

The Museum

Statement of Income and Expenses for the 9 month Period
ending May 31, 1980

	APPROVED BUDGET 1979-80	as of 5/31/80	as of 5/31/79
SUPPORT AND REVENUES			
<u>Contributions</u>			
Grants and Gifts	- - - -	430,444	611,988
Membership	- - - -	83,800	80,942
Contributions	- - - -	7,616	29,038
Subtotal	1,203,593*	521,860	721,968
Federal Appropriations	200,000	150,000	- - - -
<u>Income from Operations</u>			
Special Events	12,500	12,605	9,789
Trustee Lunches	3,227	2,965	2,885
Photography (Clients)	5,000	5,455	3,753
Weekend Workshops	17,950	12,000	12,006
Exhibition Participation Fees	28,850	14,350	15,439
Shop Sales	136,000	104,481	81,524
Subtotal	203,527	151,856	125,396
<u>Income From Investments</u>			
Gallery Fund	100,000	95,707	89,314
Clark Fund	70,000	56,230	52,475
Subtotal	170,000	151,937	141,789
TOTAL	1,777,120	975,653	989,153

* Women's Committee income and donor designated funds are included in this FY80 Operating Budget total. Recognition of the funds received to date and applicable to the FY80 Operating Budget is recorded on page 3 of this report.

The Museum

	APPROVED BUDGET 1979-80	as of 5/31/80	as of 5/31/79
EXPENSES AND DEDUCTIONS			
Salaries and Wages	762,867	582,721	484,800
Employee Benefits	112,500	82,476	71,027
Pensions	5,092	3,881	4,542
Subtotal	880,459	669,078	560,369
<u>Administration Expenses</u>			
Office Supplies	13,795	6,613	6,724
Office Repairs	3,385	1,043	1,342
Computer Services	12,200	7,810	11,165
Telephone	20,000	15,340	12,809
Xerox	11,000	7,840	4,107
Postage	35,000	22,819	20,041
Office Equipment	13,950	6,922	1,198
Professional Services	58,603	28,399	15,579
Insurance	22,500	24,072	16,407
Printing	75,455	45,291	18,538
Subtotal	265,870	166,149	107,910
<u>Plant Expenses</u>			
Building Repairs	35,060	15,497	6,500
Building Utilities	113,780	80,097	74,306
Building Equipment	1,640	1,379	654
Building Supplies	13,800	11,646	2,050
Building Services	13,390	9,186	7,407
Painting	8,000	5,383	2,880
Fire Protection	900	484	363
Security Supplies	2,725	2,015	200
Subtotal	189,295	125,687	94,360

The Musuem

APPROVED
BUDGET
1979-80

as of
5/31/80

as of
5/31/79

Allocation of General Costs	(160,000)	(119,999)	(93,750)
Administrative Cost Allocation	- - - -	(16,647)	- - - -
<u>Program Expenses</u>			
Subscriptions and Library	6,087	3,312	9,579
Travel and Entertainment	64,467	45,939	7,943
Publicity	7,723	2,637	15
Educational Supplies	4,950	1,875	8,281
Previews	10,500	6,433	7,739
Exhibitions	184,550	158,517	160,698
Restoration	21,000	10,700	- - - -
Photography	7,250	6,358	4,061
	<hr/>	<hr/>	<hr/>
Subtotal	306,527	235,771	198,334
Shop Merchandise and Expenses	87,550	84,640	50,616
Contingencies	23,419	12,694	19,332
	<hr/>	<hr/>	<hr/>
Subtotal	110,969	97,334	69,948
TOTAL	1,593,120	1,157,373	937,171
Revenue over (under) expenses	184,000	(181,720)	51,982
Transfer among funds - Women's Committee	see page 1	69,000	- - - -
Restricted Support to Operating Budget	see page 1	204,303	- - - -
Fund Balance	184,000	91,583	51,982

The School
Statement of Income and Expenses for the 9 month Period
ending May 31, 1980

	APPROVED BUDGET 1979-80	5/31/80	5/31/79
SUPPORT AND REVENUE			
Gifts and Grants	130,800	128,900	7,206
Beaux Arts	41,097	41,297	8,250
Surprize Party	80,000	92,038	- - - -
Tuition and Fees	990,000	805,150	809,240
Investment Income	27,000	23,719	22,135
Commission Income	3,000	4,311	3,020
Miscellaneous	4,000	3,974	3,865
	<hr/>	<hr/>	<hr/>
TOTAL	1,275,897	1,099,389	853,716
EXPENSES AND DEDUCTIONS			
Salaries and Benefits	856,500	646,738	596,781
Allocation of General Costs	160,000	119,999	93,750
Repairs and Maintenance	30,000	28,567	38,701
Scholarships and Fellowships	33,000	10,924	17,475
General Office Expense	12,000	8,815	8,603
Educational Supplies and Fees	65,000	53,494	44,906
Printing	20,000	20,070	8,244
Professional Services	5,250	4,325	9,278
Travel and Public Relations	10,000	10,000	4,982
Insurance	1,000	740	740
Dupont Center	20,000	16,603	17,695
Student Functions	2,000	1,446	1,680
Beaux Arts	19,019	19,019	- - - -
Surprize Party	45,000	26,425	- - - -
Miscellaneous	1,500	1,050	755
	<hr/>	<hr/>	<hr/>
TOTAL	1,280,269	968,215	843,590
Revenues over (under) expenses	(4,372)	131,174	10,126
Transfer among funds - Women's Committee	10,000	10,000	4,000
Restricted Support to Operating Budget		39,004	- - - -
Fund Balance	5,628	180,178	14,126

Minutes (64)
Executive Com
June 9, 1980

approval of Minutes:

Wks of Art Com did not approve
the lending of Niehinkorn
Ocean Park #183 to be sent
to the Mexico City Exhibition.

Report of Pres

Financial Report

This Quarterly period shows accrued
expenses thru 5/31

271,671

- 63,810

Shows Bal Sheet as of 5/31

Not - income expected for School.
anticipates OK Service check in
July/Aug to ~~save~~ help cash flow

Revenue p. 2 -

Fed Appropriations

Sluervstein Fund

Art rental fund. to establish
 art rental gallery to raise funds
 in School. \$1,000. to research
 facts from other art rental galleries
 Mrs Sluervstein will submit
 report & all interested are invited.

Ms Goffe pointed out a Fed app.
 was not ~~apps~~ budget & goals
 have been maintained.

The fund raising goal of 1 mil
 has stayed the same & has not
 been reduced - is still the
 development goal.

Tuition/fees reduction over last yr -
 Jewell questioned it & will Summer
 School be in budget. - All "tuitions"
 come in after 5/31

Swift { Enrollment is down from 150 - at 130
 Children is fully subscribed
 projections will be down.

Report of Assem. Dir

Wks of Art Com. - Mrs Vanderpool.

Com. met to discuss 80/81 Budget.

Purchased:

Nyger: 1)

Tromp l'oeil of late 19th C.

fine example. -

A. Kline 1890 15,000 from Kennedy
Galleries - for 13,500 & 10% discount

from Auction funds

2) Victor Debroil

Not a well known - lived in NY
Contemp of Harnett. Assassins Ptg
Painted money.

itemizes exact amt of \$ he represents
\$35,000 & 10% discount.

2 Accession Fund

Com. Approved Ed to Sloan Auction to
purchase Wm Burch Watercolors.

Impt. in Etching/Engraving City Views
of American. L. J. Sublime
to the England.

Authorized \$6,000 for 3.

1)

View of Fairmount Park \$1,700 +
Angl/Amer View of scene. 10% surch

2) View of Jet Falls Cataracts 775 +
 Artist issues the Cataracts 10%
 unusual point of View - predates Church

3) View from Spring House 700 + 10%
 & fresh condition - little fading
 photo romantic approach
 to landscape
 relates to

591,374 Bal. approx 50,000 Total
 spend. from =
 541,000 bal + interest

get from
 Ann

Loans approned to & institutions
 Mary Cassatt to Mexico & Japan.

com. also
 accepted photo gifts

Commended Curatorial Staff on keeping
 Budget down.

Ed:

Puppet Exhibition Pre-Columbian to present Muppets.

on North Amer puppet.
supported by NEH & Exxon
will travel for 2 yrs.
organized by Puppeteers of Am.
We are initial stop.

Cases — travel & exhibition

opening 6/8 501

2nd Reception on World Puppetry¹⁷⁰¹
followed by Ken. Centu Gala.

Good Press Coverage.

Bus placards will be used.

tripled Sat/Sun attendance.

2 video tape monitors also installed
hourly performances by Bob Brown
thru Aug. 17.

Family Workshops + Adult Workshops

Jane L

80/81 Exhibition Schedule

July 19 - Philip Guston Retrospective

Oct 1 Hammer Masterpiece

Photo Exhibition - Frank Gellert

Pocket Space - Feldman

Oct. 15 - Guy Penne du Bois

Art as the illustrator

January: Friends 20 yrs of collections

Sept. 18 Area Show Wks on Paper

Jan. Sem: Billy Olitski Watercolors
 Feb - Biennial
 Recent W.K. By
 Hartner, Stella, Mitchell
 Hunt Serra Ribickson.

Schedule reflects Commitment to local Art, Photo
 Avant garde.

Ball Show - April 24 - ^{Adolph} Gotlieb
 Abstract expressionist.

Summer: Fred. Summer Photo
~~High~~ ^{Red} Cross Exhibition

June Wks By local Artist Frank Wright
 Summer: { L. Simmons Charles Peck
 Retrospective

~~June~~ ^{Simmons}: Retrospective Exhibition of Neil Jenny

3rd Series Photo at (Corcoran Series) -
 due to Budgetary reasons.
 Jerome Leib - Middle ^{high} Period

Late 81-82 - Polaroid - History of Color Photography
 Guest Curator.

actually meeting to continue
the development of future Budgeting
into 80-81

Hall: Ratify acquisitions of NK5 of Act Com.

II. B. Auditorium - room

Silverstein explored ^{ing} the possibility
of low interest loan
ordering seats for Aud. today.
Underbid -

3 Inst Proposal

2 Steps 1) Authorization Step

2) Appropriation

in contact of Yates office & Burch.

As soon as authorization is agreed to
will be ready for appropriation.
Cautiously optimistic.

Thank you for the time.

Area filed for historic sites -

Budget Process

School now complete

Soon ~ ~ Finance Com

Meetings to review Budgets.

James: Have reviewed by Full Bd of July.

Budget Adjustments Goffe

TIAA / CREF Retirement Plan
Summary Plan description is
now up to date.

7 employees not in the plan.

2 options: C&A pay both shares or
just C&A Share.

Employees cannot be asked to not
enroll at proper time.

Com Voted to accept:

* Item B Proposal accepted

approved Budget Adjustments

Search For the Near

2 Com Set-up

- 1) Faculty - $\frac{3}{4}$ of Chair of depts
- 2) Trustee Com. Chaired by Lillie Carter

Develop Com Skills

N.Y. & PCM To — & 8 calls

Kress Foundation, Mobil
Philip Morris, Texaco, Exxon,

90,000 Short of goal for Trustee Giving.
Membership dues are down.

Now Jones Chart of Eff

switches from small to large

NEA Submission

WEH 2 Plan grants

Report by July 1.

job description put together & is
circulating - Adds in NY Times,
Adviso etc.

PCM requested: Forum of trustees to hear
pro/cons of 1st Class dean
& Tenure or contract system.

Saul: Why so much faculty involvement?

Faculty Com Reports to PCM
Make recommendation to Exec P all
appointments over. Salary level -
Narrow it down to 3. By PCM +
Exec. Approve.

PCM:

- 1) Dean → realize. She reports to PCM.
- 2) Hostile faculty - let them state
their position. & let them feel
they participated in the search.

Saul: difficult to deal & 2 Com.

Larry: Contract matter

Sur Prize Party -

92,000 as of 5/31

26,000 expenses

Budget Net income was 35,000

Appears final net - Be in 40-45,000 range.

4th give recognition to Nancy Kuttan in form of letter.

Mrs. Deely strongly advised against Sur Prize on a regular basis - ~~purpose~~ propose on an annual ^{to Bis} basis.

Mrs. Alper wants to see more trustee involvement in 1 fund-raising event.

Mrs. Salant - How to - or these people members & not just attending the event.

GARY: Will Sheila follow-up on membership? List is followed up.

Attendance over 200,000 - why membership follows path - Will be 300,000 at end of yr. Highest ever in history -

Analyze event as it is a pure form.

Marion: Relying it on good-will of people who would be giving more.

idea of too many events -

cut - surprise? Beauvais not 24,000.

Analyze who gave gifts -

Merly: Impossible to obtain gift on only basis

Committee: Ask Staff to come up with recommendations of scheduling events of 19 Jan next yr.

Beauvais - Chief judge of Andy Warhol

Jackson School

Vincent Reed, Supt of Public Schools - D.C. recommended that it go to in two Corn. at 11 point. if fails - will know in 2 wks.

Newport School

offer received - terminates Thurs.

Hull asks Com to Approve Hull to authorized to pursue negotiations & purchaser.

Saul to Sit on Corn.

Saul - R.H. - Pay + Hull, Folger ~~and~~

Air Cond - Hall/Snead

Figures based on pre lim sched.

Solicited bids of 3 Contractors.

doing entire 2nd floor

A 485,000 - Kernan & Co to 505,000

B 485,000 - Thornton

C 507,000 - Quinn

492, average

~~using existing ducts & adding to~~
adding ducts in existing space.

Total 1st & 2nd Floor.

A. 575,000

B. 670,000

Saved any use of \$ already spent
Snead tie into existing duct w/ of 17 galleys 14.

Total picture: 400, revised to 700,000
& that is what it cost currently
in neighborhood of 700,000.

NOK has scheduled 2 mtgs to review
the Westrick Proposal. Has invited
all trustees & construction/architecture
expertise to discuss.

Special Events - Alpen
Richard Sorens speaks

Public Relations Wilkin
Wilkinson low # of trustee
turn-out at S.C. Corporate
sponsored events.

Education Salant
8 enters for summer
Wells, Yale, Brown

Investment/Finance - To report
Norm Com.

let Gary know of any suggestions.

Snead: Retaining Wall → received at 17 time
just one ^{item} bid to replace entire wall 27,900
16,000, 12,000 rough estimates.

REQUEST FOR SERVICES

TO: Building Manager - E. Gomo
 Chief of Security - Don Cochran
 FROM: Special Events - Lorna Tilley

Event EXECUTIVE COMMITTEE MEETING

Date MONDAY, JUNE 9 Time 12:00 NOON

Caterer Topiary Tree Time of Arrival 11:30 AM

Place Gallery 14

Doors Opened at 11:40

Corcoran Equipment Needed:

Screen off 2 entrances to Gallery 14

4 six foot tables

4 eight foot tables

Tablecloths

25 Chairs

20 Plates

20 cups/saucers

Coffee set-up for 20

Water set-up for 20

Plastic cups for water

ashtrays

6' Table	8' Table	6' Table
6' Table	8' Table	6' Table

Works of Art to be removed Acrylic Sculptures removed (or pushed to side of gallery 14)

Restrooms Cleaned

6' Table	8' Table	6' Table
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The President and Board of Trustees of the Corcoran Gallery of Art invite
the Friends of the Corcoran to a reception to honor

**Their Majesties
King Baudouin and Queen Fabiola
of the Belgians
and to preview the exhibition
Georges Vantongerloo**



Belgium Today

on Monday, April twenty-first at nine o'clock
Corcoran Gallery of Art

Please present this card at the door.

To ensure your admittance the enclosed reply card
must be returned to the Gallery by April 14, 1980.

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Anna Vanderpool

Rothko & Harness
tentative request

Nickenkorn

- No -

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MINUTES OF THE EXECUTIVE COMMITTEE
CORCORAN GALLERY OF ART
May 12. 1980

*Forma
Please
Note
for meeting
June 9.
Ed*

Members of the Executive Committee present were Mesdames: Denby, (Pres. of the Women's Committee), Mrs. Salant, and Mrs. Vanderpool, and Messrs. FitzGerald, Hull, Kinney, Kreeger, (Chairman), Jewett, Gerstin (President of Friends), Saul, Swift and Wilkinson. Members of the staff present were: Dr. Marzio, Chief Executive Officer, Mrs. Muccio, Director of Development, Ms. Livingston, Associate Director, Ms. Goffe, Director of Finance and Planning, Adm. Snead, Director of Buildings and Grounds, Mr. Thomas, Dean of the School, Ms. Tilley, Special Events.

The meeting was called to order at 12:35 PM by the President of the Executive Committee, Mr. Kreeger.

The minutes of the meeting of April 14, 1980 were amended as follows:

Works of Art Committee

The Works of Art Committee voted to recommend to the Executive Committee that additional paintings be sent to the "Painting in the United States from Public Collections" exhibition to be held in Mexico City, November 15 - December 31, 1980:

Forma
Hassam: Northeast Headlands
Diebenkorn: ~~Ocean Park #83~~
Dewing: Lady with a Mask
Rothko: Mulberry and Brown
Harnett: Plucked Clean

*NOT recommended
Tentative approval
pending final request*

The Committee also recommended that the following paintings to be lent to other museums:

Fort Wayne Museum of Art - Grace Hartigan Retrospective
Feb. 6 - March 15, 1981
Hartigan: Summer Street

Sterling & Francine Clark-John Storrs
Art Institute Nov. 7 - Dec. 28, 1980
Storrs: Horses' Heads

University Art Galleries -The White Mountains
Univ. of New Hampshire Sept. 7 - Oct. 29, 1980
Kensett: Mt. Washington

The Serpentine Gallery - Westermann at the Serpentine
(Arts Council of Great Britain) Nov. 22 - Jan. 1981
Westermann: The Plush

MINUTES

Report of the President

Financial Report

Dr. Marzio reported on the financial statement for the Corcoran Gallery of Art, Museum and School, for the eight month period ending April 30, 1980, which showed total unrestricted support and revenue received of \$1,766,597 against expenditures of \$1,767,801; other revenues received include \$79,000 from the Women's Committee and \$225,297 of donor designated funds.

Mr. Saul requested that future reports designate expenditures of income reported as current restricted support. On a cash basis, the institution ended the first eight months of Fiscal Year 1980 with a \$303,093 operating surplus. Certain reporting improvements made by Ms. Goffe were noted.

Auditorium

Mr. Kreeger announced that \$236,000 is the anticipated cost to complete the auditorium renovation and that he had spoken with Dr. Armand Hammer and Mr. William McSweeney regarding arrangements for the availability of the funds. Dr. Hammer agreed to make four installments of \$50,000 each, thus making it necessary to obtain a temporary loan from another source in order to proceed into construction. The Committee voted to proceed with the renovation of the auditorium as approved and to ask Mr. Silverstein to try to obtain temporary financing at a six percent rate.

Dr. Hammer's Masterpiece Exhibition

Dr. Marzio requested authorization to set up a restricted account of \$50,000 to permit the capital improvements projects associated with this exhibition to begin. The Committee granted permission to set up this restricted account.

Three Institutions Proposal

Dr. Marzio announced that a check in the amount of \$150,000 from the Park Service had been received and a second check is expected during the summer. Dr. Marzio explained the involved process regarding the Bill to authorize further Park Service funding .

Building Improvements, Air Conditioning and Cafe Climate Control

Mr. Kinney announced that he had obtained commitments of \$100,000 toward the goal of \$150,000 to match the 3:1 NEA Renovation and Climate Control Grant. Mr. Kreeger congratulated Mr. Kinney for accomplishing this figure in such a short amount of time. Mr. Kinney announced he would be calling upon fellow trustees to discuss this funding within the next few weeks.

Cafe

Subject to ratification of the full Board of Trustees, the Executive Committee voted to defer further action on the installation of a cafe within the museum and to defer the expenditure of \$100,000 from the Endowment.

MINUTES

Building Improvements

Adm. Snead estimated that \$350,000 would be needed to install a proper climate control system within the museum. Mr. Kreeger suggested that estimates for a climate control system be obtained and that Mr. Hull, Chairman of the Building and Grounds Committee, have these estimates for the next Executive Committee meeting.

The Westreich Proposal

The Westreich Proposal, which involves a possible feasibility study for construction of a commercial building on the New York Avenue land owned by the Corcoran Gallery of Art, was discussed. Mr. Kreeger suggested a joint meeting be called of the Buildings and Grounds Committee, the Executive Committee and all trustees involved in architecture or design or construction to discuss the various options involved in moving ahead with this project. Mr. Jewett reported that the subject has been discussed within the Finance Committee, whose members felt that at least three architects should be called upon to do a feasibility study. The Board could then decide whether to proceed into the project and could subsequently seek bids from developers.

Donor's Dinner

Mrs. Muccio reported that a dinner will be held May 12th to acknowledge major donors and to unveil a plaque in the atrium. Dr. Daniel Boorstin, Librarian of Congress, will speak.

Committee Reports

Friends of the Corcoran

Mr. Gerstin reported upon the increased activities of the Friends, including a trip to New York to see the Picasso Exhibition, a trip to the Kreeger home, and tours within the Corcoran. The membership fee will be increased to \$125, effective January 1, 1981.

Dupont Center

Mr. Hull reported that four real estate firms have been authorized to offer the Dupont Center building for sale, asking \$975,000 at a 3% commission (not to exceed \$25,000).

Development Committee

Mr. FitzGerald reported approximately \$70,000 had been received from Trustees, only part way towards the \$225,000 goal in the current budget. Only fifty percent of the Trustees have given to date; Mr. FitzGerald encouraged their giving earlier in the fiscal year.

Mr. Kreeger suggested that Mr. FitzGerald and Mrs. Muccio assign other solicitors to request the contributions from the remaining Trustees. In addition, Mr. Kreeger asked that Trustees each give approximately twenty minutes of their busy schedules to Mrs. Muccio to discuss corporate and foundation contacts.

Mobil Open Night

The museum will remain open until 9:00 PM every Thursday, beginning May 22, 1980.

MINUTES

Women's Committee

Mrs. Denby, President of the Women's Committee, announced that net proceeds from the 1980 Corcoran Ball will be about \$90,000.

The Report of the Dean

Mr. Thomas reported that the Finance Committee had recommended a tuition increase for September, 1980. The amounts will be in line with other schools, nationally and regionally. The Executive Committee approved the recommendation of an 11.5% increase in tuition.

The meeting adjourned at 2:10 PM to go into executive session.

Respectfully submitted,

Lorna Tilley
Secretary